



GULBARGA UNIVERSITY LIBRARY

"Jnana Ganga" KALABURGI – 585 106, Karnataka – India
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PROCEEDINGS OF THE MEETING OF LIBRARY ADVISORY COMMITTEE (Syndicate Sub-Committee)

Proceedings of the Library Advisory Committee (Syndicate Sub Committee) meeting held on 22nd December 2021 at 4.00 pm in the Library "Samvada" Hall under the Chairmanship of Prof. Dayanand Agsar, Vice Chancellor, Gulbarga University, Kalaburgi.

Sl. No.	Name	Designation	Present/Absent	Sl. No.	Name	Designation	Present/Absent
1.	Prof. Dayanand Agsar Vice Chancellor, Gulbarga University, KALABURGI-585106	Chairman	Present	2.	Sri. Sharanabasappa Koteppagol, KAS Registrar, Gulbarga University, KALABURGI-585 106	Member	Present
3.	Prof. B. Vijaya Finance Officer Gulbarga University, KALABURGI-585 106	Member	Present	4.	Sri Gangadhar Nayak Syndicate Member Gulbarga University, KALABURGI-585 106	Member	Present
5.	Prof. P. V. Hunugund Dean & Syndicate Member, Gulbarga University, KALABURGI-585106	Member	Absent	6.	Smt. Renuka Patil Academic Council Member, Gulbarga University, KALABURGI-585 106	Member	Present
7.	Sri. Yogesh M. B. Academic Council Member, Gulbarga University, KALABURGI-585 106	Member	Present	8.	Prof. V. T. Kamble Dean, Faculty of Social Science & Professor Dept. of LISc, Gulbarga University, KALABURGI-	Member	Present
9.	Dr. Devidas Male, Dean, Faculty of Law Gulbarga University, KALABURGI-585 106	Member	Present	10.	Prof. Ramesh Rathod Dean, Faculty of Arts Gulbarga University, KALABURGI-585106	Member	Absent
11.	Dr. Basavaraj C. S Dean, Faculty of Commerce & Management Gulbarga University, KALABURGI-585 106	Member	Present	12.	Prof. B. L. Hoovinbhavi, Dean, Faculty of Education Gulbarga University, KALABURGI-585106	Member	Present
13.	Dr. B. R. Radhakrishna, (External Expert in Library Procurement) Librarian, Bangalore University, Jnana Bharati, BANGALORE-56006	Member	Absent	14.	Dr. Suresh Jange University Librarian, Gulbarga University Library, KALABURGI-585106	Convener	Present

The Vice-Chancellor and Chairman, Library Advisory Committee (Syndicate Sub-Committee) welcomed the members and asked the Librarian and Convener to initiate the discussions on the agenda. The Librarian appraised the developments and programs initiated by the Library for the use of the Students, Research scholars and teachers – presenting item by item through Digital Presentation.

AGENDA

1. To confirm the Proceedings of the **last Meeting of the Library Advisory Committee** held on 2nd Jan. 2021.
2. **Budget allocations** towards purchase of **Books/ E.Books** for PG Departments, SC/ST Book Bank & PG Centers for the year 2021-22 and developing special collections -- Reference Collections and **Developing Textbook Collections** for **each Department** in view of **NEP 2020**.
3. **Renewal/Subscription** of **Journals**, E-Journals, e-databases, Annuals, Serials, Statistical/ Developmental Reports, SMS pack, Government Budget papers, Newspapers and Magazines Etc., for the year 2021-22.
4. **Annual Maintenance Contract (AMC)** of Library Automation Software, **Remote Access with Mobile App extending to affiliated colleges**, Institutional Repository and Water R.O Facilities (Maintenance of VLRC under Budget Head of Account No. 1124).
5. **Enhancement** of Permanent Recoupable Advance of **Contingency** expenditure for maintenance of Main Campus Library and Sharana Sahitya Library.
6. Establishment of "**RESEARCH SUPPORT CELL**" in Samvada for organizing Research Skills & FDP. **Research and Publication Ethics (2 Credit)-UGC Mandatory for PhD Scholars as Pre-Registration Course Work, Research Methodology, Research Data Analysis and Digital Fluency programmes for Research community in the university and its affiliated colleges as a means of Continual Development Programmes including Executive Development Programmes for Faculty (NAAC).**
7. **E.Content Development (Faculty Notes, Videos and online lectures)**
8. Subscription/ License renewal of DrillBit/ Turnitin/ CheckforPlag (Multi-lingual) **anti-plagiarism** software, Trinka (Grammar) and Plag. Certificate as Mandatory for Thesis and **developing Research Policy - Plagiarism and Grammar certificate-Mandatory to be included in the PhD Thesis.**
9. **Insurance** for VLRC & DL – Digital Library Infrastructure.
10. **24x7 Reading Hall** setup in Library.
11. Extending the License Agreement for Outsourcing of **Reprographic Services** in Library.

After discussions on the agenda, following resolutions were made;

Subject -1. To confirm the Proceedings of the last Meeting of the Library Advisory Committee held on 02nd January 2021.

NOTE: The Proceedings of the meeting of the Library Advisory Committee (Syndicate Sub Committee) held on 02.01.2021. Action has been taken on the items and its report is submitted (**Annexure I**).

The Librarian appraised the Action Taken by the Library based on the LAC Meeting held on 02.01.2021 that most of the items discussed were met and specifically highlighted the two items as under:

	Item	Resolution
1	PENDING PAYMENT DURING THE YEAR 2020-21 which were already purchased against sanction order dated 20.3.2021 costing Rs. 17,48039.00, which needs to be cleared during this year, so that procurements be initiated.	Approved
2.	Organized Conference successfully on Sept 27-28, 2021 and placed Rapporteurs Report and Statement of Expenditure and Income of the Conference (Collection through Online amount received through Registration and Sponsor Amount received through Account -Organizing Secretary, 66 th ILA Conference, State Bank of India, A/C No. 40002148368 Gulbarga University Branch, Kalaburagi and cash with total amount of Rs. 6,88116 and expenditure- Rs 8,99,452=00. Grand success with 356 delegates and ISBN Conference proceedings. Vice Chancellor's Dinner is also being supported by the University and members have congratulated the Library Team and approved.	Approved

Subject 2: Budget allocations towards purchase of **Books/ E.Books** for PG Departments, SC/ST Book Bank & PG Centers for the year 2021-22 and developing special collections --Reference Collections and **Developing Textbook Collections** for each Department in view of NEP 2020.

NOTE: In view of implementation of NEP 2020 and change of existing syllabus of all the PG courses and starting of many new PG Courses, students and faculty are insisting us to purchase new books required for them as per the new syllabus for the main campus, PG centers and Book Bank libraries. Hence budget as shown in table be made provision. **Pending bills for the year (2020-21) (Rs. 17,48,039=00) needs to be cleared before March 2021** which has been processed and forwarded to the F.O. for making payment out of the budget of 2020-21. To promote the authors of Hyderabad Karnataka region, five copies of such books will be procured.

Developing Textbook Collections for each Department in view of NEP 2020 and providing each department atleast 3 copies for easy reference to the students based on SEM I to IV.

(I) Budget Provision under Non-Plan Head of Account

Head of Account	Details	Budget Allotted for 2020-21 (in Rs. & Lakhs)	Budget provision 2021-22	Budget Required for 2021-22 (in Rs. & Lakhs)
1099	Books for SC/ST Book Bank	Rs.0300000-00	50,000=00	Rs.200000=00
1127	Books required for various Chairs/ Centres	Rs.01,00,000-00	2,00000=00	Rs.200000=00
1128	Books on Various Competitive Exams for Main Library & PGC Libraries	----	2,00000=00	Rs.200000=00
1129	General Reference Collection	Rs.06,00,000-00	8,00000=00	Rs.800000=00
2293	SCP Grants, Govt. of Karnataka	Rs.05,00,000-00		Rs. 500000=00
2394	TSP Grants, Govt. of Karnataka	----		Rs. 500000=00
	Total	Rs. 15,00,000		Rs. 24,00,000=00

(II) Budget Provision under Plan Head of Account

Head of Account	Details	Budget Allotted for 2020-21 (in Rs. & Lakhs)	Budget provision 2021-22	Budget Required for 2021-22 (in Rs. & Lakhs)
2038	Books for Main Campus	Rs.06,00,000-00	Rs.5,00,000=00	Rs 20,00000=00 [Rs. 500000 for Print and Rs 15,00000 lakh for E.Books (TextBooks especially for Science Departments)]
2302	Books for PGC Raichur	----		
2506	Books for PGC Bidar	----	Rs.50,000=00	----
2803	Books for PGC Aland	Rs.04,00,000-00	Rs. 5,00,000=00	Rs.200000=00
2518	Sharana Sahitya Library, B. Kalyan	----	Rs.1,00,000=00	Rs..200000=00
	Total	Rs.10,00,000-00	Rs.11,50,000=00=00	Rs.25,00,000=00

Hence, it is submitted before the LAC for the sanction of the above said budget by making modification/revision in the existing financial estimate of 2021-22 and accord approval to procure the books immediately.

RESOLUTION

After Due deliberations, the budget for respective head of accounts have been approved.

(I) Budget Provision under Non-Plan Head of Account

Head of Account	Details	Budget Required for 2021-22 (in Rs. & Lakhs)	Approved	Checked with Finance Section
1099	Books for SC/ST Book Bank	Rs.2,00000=00	Rs.2,00000=00	Rs 48,000
1127	Books required for various Chairs/ Centres	Rs.200000=00	Rs.50,000=00	Rs.50,000=00
1128	Books on Various Competitive Exams for Main Library & PGC Libraries	Rs.200000=00	Rs.50,000=00	Rs.50,000=00
1129	General Reference Collection	Rs.800000=00	Rs.3,00000=00	Rs.3,00000=00
2293	SCP Grants, Govt. of Karnataka	Rs. 500000=00	0	0
2394	TSP Grants, Govt. of Karnataka	Rs. 500000=00	0	0
	Total	Rs. 24,00,000=00	Rs. 6,00,000=00	Rs. 4,48,000=00

(II) Budget Provision under Plan Head of Account

Head of Account	Details	Budget Required for 2021-22 (in Rs. & Lakhs)	Approved	Checked with Finance Section
2038	Books for Main Campus	Rs 20,000000=00 [Rs. 500000 for Print and Rs 15,00000 lakh for E.Books (TextBooks especially for Science Departments)]	3 Lakh for ebooks 4 lakh for Text Books for Departments (Sem I,II, III & IV) (Rs 7 lakh)	Rs. 2,50,000
2302	Books for PGC Raichur	----	0	0
2506	Books for PGC Bidar	Rs.200000=00	0	0
2803	Books for PGC Aland	Rs..200000=00	0	0
2518	Sharana Sahitya Library, B. Kalyan	Rs.100000=00	0	0
	Total	Rs.25,00,000=00	Rs 7,00,000=00	Rs. 2,50,000

Besides, suggested to Submit Project proposal to procure Textbooks/ Reference Books for various departments and also to the supporting agencies like KKRDB.

Subject -3. Renewal/Subscription of Journals, E-Journals, e-databases, Annuals, Serials, Statistical/ Developmental Reports, SMS pack, Government Budget papers, Newspapers and Magazines Etc., for the year 2021-22 ((Head of Account. 1107).

Though Rs. 10 lakhs has been earmarked under Budget Head of Account No. 1107, for purchase and subscription renewal of Research Journals including e-journals and subject databases, it is not sufficient as the publishers have increased the subscription amount. Hence, it is proposed to sanction Rs. 15 lakhs in the financial year 2021-22 for renewal and subscription of journals, e-journals and e-databases under Head of Account No. 1107.

RESOLUTION

Resolved to sanction Rs 10 lakh under Budget Head of Account No. 1107, for purchase and subscription renewal of Research Journals including e-journals and subject databases [As per Finance Section, Rs 8 lakh provisioned].

Subject -4. Annual Maintenance Contract (AMC) of Library Automation Software, Remote Access with Mobile App extending to affiliated colleges, Institutional Repository and Water R.O Facilities (Maintenance of VLRC under Budget Head of Account No. 1124).

VLRC & DL have been fully upgraded with the financial assistance of Kalyan Karnataka Human Resource, Agriculture and Cultural Society by getting 100 new computer systems (desktops), UPS of 20 KVA with 60 Batteries. Even RFID based automation, 15 Kindle (e-book) readers and 10 Tabs were also got with the financial assistance from KKRDB, Kalaburago. Hence, now, it is essential to maintain, repair or purchase various software and Air Conditioners. Hence, sanction of Amount for Maintenance of VLRC, Digital Library, Manthana and Samvad Halls under Budget Head of Account No. 1124 is needed as under:

iv) KOHA Library Automation Software:

The Library has already automated all its activities using Koha Library Automation Software with Cloud Storage Facilities and every year, there is need to renew Annual Maintenance of the software. Hence, the AMC Charges of the Koha are mentioned as under.

ii) In the last year, to provide Remote Access Facilities and to maintain Institutional Repository, INFEED Remote Access and Cloud Services were gained from INFLIBNET, Ahmedabad. It is proposed to discontinue the INFEED Services as it doesn't provide Mobile Computing. Hence, in the place of INFEED, it is proposed to subscribe KNIMBUS Remote Access and Cloud Services to get Library Services through GU Library Mobile App, Remote Access Facilities and Institutional Repository of Gulbarga University. The Subscription Cost of KNIMBUS is same to INFEED. Hence, it is proposed to approve the same.

iii) There are total 15 Wall mounted (Cassette) Air Conditioners, which are installed in Manthana, Samvad, VLRC & Digital Library are not working as they are more than 15 years old. Despite frequent minor repairs, they are not maintained properly. As the repairs of these Air Conditioners require frequent large amount and hence, gradually, it is proposed to replace these Wall mounted Air Conditioners by purchasing new Split Air Conditioners, the maintenance of which is easier compared to Cassette Air Conditioners. This year, it is proposed to purchase at least Six ACs of 1.5 ton capacity each (Manthana- 04; Samvad-01; and VLRC Server Room-01). Such orders may be placed under buyback from the competitive bidders by following procedures as per the rules.

iv) Purchase of Adobe and E.Content software: Under UGC's Shodhganga, it is mandatory to upload all the PhD Thesis submitted to Gulbarga University to Shodhganga Web site. But, it is not possible to upload Non-English Theses (Hindi, Marathi, Kannada, etc) to Shodhganga, as it is impossible in FREE VERSION OF Adobe Reader. Hence, it is proposed to purchase one Licensed Latest Version of Adobe software and e.content software.

Though, Rs. 2 lakhs are earmarked for maintenance of VLRC (under Head of Account. 1124) for 2021-22, due to increase in e-resources and internet in the University Library, it is essential to enhance amount as per the requirements as under:

Particulars	Amount (Approx.)
• Koha Software Renewal	Rs. 1,00,000
• Knimbus, Mobile App	Rs. 1,00,000
• IR Cloud	Rs. 50,000
• Purchase of Split AC (Under Buyback) -Minimum 6 Nos in first stage	Rs. 2,70,000
• Water - R.O	Rs. 25,000
Total	Rs. 5,45,000=00

Hence, it is proposed to sanction Rs. 6 lakhs for AMC under Budget Head of Account No. 1124

RESOLUTION

Approved Rs. 4 lakh for AMC under Budget Head of Account No. 1124.
[As per Finance Section, Rs 3 lakh provisioned].

Subject - 5. Enhancing existing Permanent Recoupable Advance for Contingency expenditure for Main Library and Sharana Sahitya Library. (Head of Account. 1024 & 1107):

Even though, Rs. 3 lakhs per annum has been sanctioned by the University Authority towards Library Contingency (Main Campus Rs. 15000 per month and Sharana Sahithya Library Rs. 10000 per month), still the Contingency Bills are being delayed due to decrease in Amount of Contingency to just Rs. 75000/-.

Head of Account	Advances	Recoupable permanent (Existing)	Recoupable permanent (Proposed to increase the amount)
1024 (Contingency)	Recoupable permanent advance to University Library Main Campus	Rs 15,000 (now Rs 7500)	Rs 50,000
1024 (Contingency)	Recoupable permanent advance to Sharana Sahitya Library, Basavakalyan of GUK	Rs 10,000 (now Rs 5000 only)	Rs 15,000
1107 (Periodicals)	Recoupable Permanent advance for Newspapers and Magazine	Rs. 20,000	Rs. 30,000

RESOLUTION

Recoupable permanent advance is approved as under:

Head of Account	Advances	Recoupable permanent (Proposed to increase the amount)	APPROVED / SANCTIONED	Checked with Finance Section
1024 (Contingency)	Recoupable permanent advance to University Library Main Campus	Rs 50,000	Rs. 20,000	Rs 10,000
1024 (Contingency)	Recoupable permanent advance to Sharana Sahitya Library, Basavakalyan of GUK	Rs 15,000	Rs. 15,000	Rs 25,000 per year
1107 (Periodicals)	Recoupable Permanent advance for Newspapers and Magazine	Rs. 30,000	Rs 25,000	Rs 25,000

Subject 6: Establishment of "RESEARCH SUPPORT CELL" in Samvada, Library for organizing Research Skills (Research and Publication Ethics (2 Credit)-UGC Mandatory for PhD Scholars as Pre-Registration Course Work, Research Methodology, Research Data Analysis and Digital Fluency programmes for Research community in the university and its affiliated colleges as a means of Continual Development Programmes including Executive Programmes for Faculty (NAAC).

This Cell represents from six streams of faculty to ensure calendar of events of programmess and research support activities for the benefit of researchers. Azeem Premji Foundation may be used for organizing Executive Development Programmes for the Faculty.

Submitted for approval to setup "RESEARCH SUPPORT CELL" in Samvada, Library.

RESOLUTION

All the Members appreciated the Novel concept and agreed to setup "RESEARCH SUPPORT CELL" and before it is activated, a meeting with all the Chairman's of the department be called and finalize the modalities for establishing "RESEARCH SUPPORT CELL" in the Library.

Subject -7 E.Content Development (Faculty Notes, Videos and online lectures)

It is essential to capture and create Learning Course Materials in the Video based lectures of all the departments, which is highly desirable by NAAC. To begin with, in the first phase, five Science departments may be chosen to create content and for this one staff from Multimedia (Partial) may be used. Submitted for approval.

RESOLUTION

Approved and this matter be placed before the meeting with all the Chairman's of the department

Subject -8 Subscription/ License renewal of DrillBit/ Turnitin/ CheckforPlag (Multi-lingual) **anti-plagiarism** software, Trinka (Grammar) and Plag. Certificate as Mandatory for Thesis and **developing Research Policy - Plagiarism and Grammar certificate-Mandatory - Mandatory to be included in the PhD Thesis.**

NOTE: With reference above, the UGC is has made it mandatory for all the Research Scholars to get Anti-Plagiarism Certificate before Submission of their M.Phil and PhD Reports. For this purpose, DrillBit Anti-Plagiarism Software has already been subscribed by the Library from 2019 and it is highly useful as it also scan the reports in more than 17 regional languages along with English reports and documents.

As the subscription/ license of DrillBit has already been expired, it is essential to renew the subscription/ license for one more year, that is, 2022 (January to December 2022). The cost of the software is Rs. 3 lakh

As already the username and password of this software have been given to all the faculty members, it is proposed to revise the Anti-Plagiarism Policy by assigning the Anti-Plagiarism Check to the Chairman and the Research Guide of particular department and the Chairman/ Research Guide has to issue Anti-Plagiarism Report after scanning and checking the research report. Later, on the basis of such report issued by the Chairman/ Research Guide, once again, the research report should be scanned and checked by the Head, VLRC & DL/ University Librarian to issue Final Anti-Plagiarism Certificate for Submission of Thesis/ Dissertation to the University. Turnitin is demanded by the science faculty and its cost is Rs 5 lakh with Gest. Similarly Grammar Checking should become mandatory for the entire English based thesis and hence, Trinka - Grammar checking software is suggested.

Drillbit/ Turnitin	Rs. 3,00,000=00/ Rs. 5,00,000+GST
Trinka Language Grammer Checking	Rs. 1,00,000
E.content software	Rs. 1,00,000
Statcraft (Data analysis software)	4,13,000=00

Hence submitted to sanction Rs 10 lakh for strengthening the research support activities from the Head of Account - 1107 or 1124.

RESOLUTION

It is resolved to approve Rs 10 lakh as under:

- Turnitin Anti-Plagiarism software be procured.
(Head of A/c - 1107)
- Statcraft (Data analysis software) be procured
(Head of A/c - 1124)
- No need to issue separate certificate for Plagiarism
- Anti-Plagiarism software issue be placed before Academic Council Meeting.

[As per Finance Section, Subject 3, if left, it can be used].

Subject 9: Insurance for VLRC & DL – Digital Library Infrastructure.
[Approx. Rs 5 lakh - Head of Account 1050]

Under Head of Account 1050, it is submitted to sanction Rs 5 Lakh for insurance especially for IT equipment's available in the library.

RESOLUTION

It is resolved to constitute Committee to see the feasibility of Insurance to the library comprising of Dean, Academic and Syndicate member.

Subject 10: 24x7 **Reading Hall** setup in Library.

There is a need to make provision for one separate Hall of 100 x 100 which can be kept open for 24 x 7 to the users where they can bring their reading materials and read. Existing Remedial Coaching Centre - one Hall can be used for reading in the morning and evening late hours. Submitted for approval.

RESOLUTION

Resolved to make provision for one separate Hall within the Library premises only.

Subject 11: Extending the License Agreement for Outsourcing of **Reprographic Services** in Library.

NOTE: The reprography services are outsourced and they are charged to Pay Rs. 1200 per month which is deposited in the University Account every month and such license has been already renewed by University in the last year for two years.

RESOLUTION

Resolved to reduce Rent to Rs. 1000=00 instead of Rs 1200=00 and advised to ensure proper Xerox facility to the users.

The meeting concluded with a vote of thanks proposed by the Librarian, the chairperson and all Members for attending the meeting and for the active participation.



(Suresh Jange)
Librarian and Convener
Library Advisory Committee



(Prof. Dayanand Agsar)
Vice Chancellor and Chairman
Library Advisory Committee

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ವಿಷಯ:

MINUTES OF THE SYNDICATE
PASSED AT ITS MEETING HELD ON
DATE: 15-02-2022
ITEM NO: 15

ವಿಷಯ ಕ್ರಮಾಂಕ (15)

The Proceeding of the Library Advisory Committee (Syndicate Sub-Committee) held on 22nd December 2021 is placed before the syndicate for kind perusal and approval.

ಸಿಂಡಿಕೇಟ ತೀರ್ಮಾನ
ಅನುಮೋದಿಸಲಾಯಿತು.

REGISTRAR
GULBARGA UNIVERSITY
GULBARGA
23/2/22

11)

Draft Copy of Proceedings of the Library Advisory Committee (Syndicate Sub Committee) meeting held on 22nd December 2021 at 4.00 pm in the Library "Samvada" Hall under the Chairmanship of Vice-chancellor, Gulbarga University, Kalaburagi is submitted for approval and signature.

If approved, the proceedings of the Library Advisory Committee (Syndicate Sub Committee) may be placed before the Syndicate for approval.

[Handwritten Signature]
31/1/22

Librarian

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ಸಂಸ್ಥಾಪಕ ನಿರ್ದೇಶಕರು
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12)

Registrar)

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31/1/22

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ದಿನಾಂಕ : 03/01/2022

13)

Vice Chancellor)

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30/1/22

