



GULBARGA UNIVERSITY LIBRARY

"Jnana Ganga" KALABURAGI - 585 106, Karnataka, India
Telephone: 08472-263260 [O], URL: www.guglibrary.net

NO.GUK/LIB/EST/LAC/2020-21/

04.01.2021

PROCEEDINGS OF THE MEETING OF LIBRARY ADVISORY COMMITTEE (Syndicate Sub-Committee)

Proceedings of the Library Advisory Committee (Syndicate Sub Committee) meeting held on 2nd January 2021 at 11.00 am in the Library "Samvada" Hall under the Chairmanship of Prof. Chandrakant Yatanoor, Vice Chancellor, Gulbarga University, Kalaburgi in the presence of following members.

1. Prof. Chandrakant Yatanoor
Vice Chancellor
Gulbarga University,
KALABURGI-585106
Chairman
2. Prof. Sanjeev Kumar K.M
Registrar
Gulbarga University,
KALABURGI-585 106
Member
3. Prof. B. Vijaya
Finance Officer
Gulbarga University,
KALABURGI-585 106
Member
4. Sri Sangmesh Pujari
Syndicate Member
Gulbarga University,
KALABURGI-585 106
Member
5. Smt. Pratibha Chama
Syndicate Member
Gulbarga University,
KALABURGI-585 106
Member (Absent)
6. Sri Irfan Ahmed Saradagi
Academic Council Member,
Gulbarga University,
KALABURGI-585106
Member (Absent)
7. Dr. P.V. Hunagund
Dean, Faculty of Science & Technology
Syndicate Member,
Gulbarga University,
KALABURGI-585 106
Member

- | | |
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| 8. Prof H.T Pote
Dean, Faculty of Arts,
Gulbarga University,
KALABURGI-585 106 | Member |
| 9. Prof.Hoovinbhavi Babanna L
Dean, Faculty of Education,
Gulbarga University,
KALABURGI-585 106 | Member (Absent) |
| 10. Dr. Devidas Male,
Dean, Faculty of Law
Gulbarga University,
KALABURAGI-585106 | Member |
| 11. Dr. C.S Basavaraj
Dean, Faculty of Commerce and Management
Gulbarga University,
KALABURAGI-585106 | Member |
| 12. Dr. N. Parvathamma,
Professor, Dept. of Library & Inf Science,
Gulbarga University,
KALABURAGI-585106 | Member |
| 13. Dr. Jagannath Shinde,
Professor, Dept. of Sociology
Gulbarga University,
KALABURAGI-585106 | Member |
| 14. Dr. Mallinath Kumbar
(External Expert)
Professor and HOD, Dept
of Library & Information Science,
University of Mysore,
MYSORE | Member (Absent) |
| 15. Dr.Ganapathi Shinde
Librarian,
Gulbarga University Library,
KALABURGI-585106 | Convener |

The Vice-Chancellor and Chairman, Library Advisory Committee (Syndicate Sub-Committee) welcomed the members and asked the Librarian and Convener to initiate the discussions on the agenda, after clarifying the delay in conducting the Library Advisory Committee (LAC) meeting. The Librarian appraised the developments and programs initiated by the Library for the use of the Students, Research scholars and teachers and informed the house, regretting the delay in calling for LAC meeting due to Pandemic COVID-19.

After discussions on the agenda, following resolutions were made;

Subject -1. To confirm the Proceedings of the last Meeting of the Library Advisory Committee held on 8th July 2019

NOTE: The Proceedings of the meeting of the Library Advisory Committee (Syndicate Sub Committee) held on 8th July 2019 were sent to all the members and the same was approved by the Syndicate on 8.08.2019 vide item No. 8. Action has been taken on the items and its report is submitted (Annexure I).

RESOLUTION: APPROVED - Appreciated the efforts of Library in bringing KKRDB project and its proper implementation approving the details of the Open Air Green Library with RFID Techno-enabled Library as under:

Cost of The KKRDB, Kalaburagi Project sanctioned - Work Code - KLB18129131397	Rs 53 lakh
Green Library & RFID	Rs 42.03824=00
E.Content with Kindle Security (List)	Rs. 9,65,635=00
Utilization Certificate and Third Party Verification Report	Technical Committee Report - Third Party Verification Report Done.

Approved Hon'ble Members Suggested for further improvement in developing greenery (grass) and making provision for shelter in future and E.Content (Both English and Kannada language). Approved the items of Action Taken report for implementing the increased discount rate to 20% for books except rare/International publications/Government and Physical Stock Verification of Library as per GFR 2017 and asked the Librarian to immediately complete the task which were not undertaken before 31st March 2021.

Subject -2 Green Library - Need for one Professional (Part time) to maintain Greenery

NOTE Open Air Green Library established with the support of KKRDB, Kalaburagi on either side of (100x110 sq feet & 100x125 sq feet) main library and this area needs to be developed further with Greenery (Developing Grass) which is possible from the Professional Garden Worker. At present, one permanent Garden worker is appointed for Gardening work of Library, but he never attends the work of Green Library.

Hence it is submitted to provide Professional Garden Worker (morning hours) and Borewell (already functioning) near Library needs to be connected by drawing pipeline to facilitate maintenance of Greenery and also to support water facilities to the users.

RESOLUTION: APPROVED to provide one Professional Garden worker (Manpower) on high priority to the library for maintaining the Green Library and developing the modalities of Grass and plantation and to draw pipeline from Borewell point available near library to Green Library.

Subject -3 Budget allocations towards purchase of books for PG Departments, SC/ST Book Bank & PG Centers for the year 2020-21 and developing special collections (Reference Collections)

NOTE: In view of change of existing syllabus of all the PG courses and starting of many new PG Courses, students and faculty are insisting us to purchase new books required for them as per the new syllabus for the main campus, PG centers and Book Bank libraries. Hence budget as shown in table be made provision.

(I) Budget Provision under Non-Plan Head of Account

Head of Account	Details	Budget Allotted for 2018-19 (in Rs. & Lakhs)	Budget Allotted for 2019-20 (in Rs. & Lakhs)	Budget Required for 2020-21 (in Rs. & Lakhs)
1099	Books for SC/ST Book Bank	Rs.05,00,000-00	Rs.06,50,000-00	Rs.05,00,000-00
1127	Books required for various Chairs/ Centres	Rs.05,00,000-00	Rs.05,00,000-00	Rs.05,00,000-00
1128	Books on Various Competitive Exams for Main Library & PGC Libraries	Rs.05,00,000-00	Rs.05,00,000-00	Rs.05,00,000-00
1129	General Reference Collection including special collections	Rs.10,00,000-00	Rs.10,00,000-00	Rs.10,00,000-00
2293	SCP Grants, Govt. of Karnataka	Rs.20,00,000-00	Rs.10,00,000-00	Rs.20,00,000-00
2294	TSP Grants, Govt. of Karnataka	Rs 5,00,000-00	Rs 5,00,000-00	Rs 5,00,000-00
Total		Rs. 50,00,000	Rs. 41,50,000	Rs. 50,00,000

(II) Budget Provision under Plan Head of Account

Head of Account	Details	Budget Allotted for 2018 -19 (in Rs. & Lakhs)	Budget Allotted for 2019-20 (in Rs. & Lakhs)	Budget required for 2020-21 (in Rs. & Lakhs)
2038	Books for Main Campus	Rs.10,00,000-00	Rs.5,00,000-00	Rs.10,00,000-00
2302	Books for PGC Raichur	Rs.05,00,000-00	Rs.3,00,000-00	Rs.05,00,000-00
2506	Books for PGC Bidar	Rs.05,00,000-00	Rs.02,00,000-00	Rs.05,00,000-00
2518	Sharana Sahitya Library, B. Kalyan	Rs.02,50,000-00	Rs.01,00,000-00	Rs.02,50,000-00
2803	PG Centre Aland	-	-	Rs.05,00,000-00
	Total	Rs.22,50,000=00	Rs.11,00,000=00	

Hence, it is submitted before the LAC for the sanction of the above said budget by making modification/revision in the existing financial estimate of 2020-21 and accord approval to start the purchase process of books immediately.

RESOLUTION:

It is seriously noted by all the esteemed members - Revised Financial Estimate manual prepared by Finance section, GUK to make suitable adequate provision of Budget every year to the Library.

All the members agreed and resolved to sanction budget for the purchase of books during the financial year 2020-21 under various head of accounts based on the proposed Financial Outlay of Gulbarga University Budget (2020-21) should be utilized before March 2021 as under

(I) Budget Provision under Non-Plan Head of Account

Head of Account	Details	Budget Sanctioned for 2020-21 (in Rs. & Lakhs)
1099	Books for SC/ST Book Bank	Rs.03,50,000-00
1127	Books required for various Chairs/ Centres	Rs.02,00,000-00
1128	Books on Various Competitive Exams for Main Library & PGC Libraries	Rs.02,00,000-00
1129	General Reference Collection including special collections	Rs.8,00,000-00
2293	SCP Grants, Govt. of Karnataka	Rs.10,00,000-00
2294	TSP Grants, Govt. of Karnataka	Rs 5,00,000-00
	Total	Rs.30,50,000

(II) Budget Provision under Plan Head of Account

Head of Account	Details	Budget Sanctioned for 2020-21 (in Rs. & Lakhs)
2038	Books for Main Campus	Rs.5,00,000-00
2302	Books for PGC Raichur	00-00
2506	Books for PGC Bidar	Rs.1,00,000-00
2518	Sharana Sahitya Library, B. Kalyan	Rs.0,50,000-00
2803	PG Centre Aland	Rs.5,00,000-00
	Total	Rs.11,50,000-00

Subject -4 Renewal/Subscription of Journals, E-Journals, e-databases (Indianjournals.com, Sage, I.scholar, Indiastat.com, EPWRF India Time Series, Notul Technologies (Hindi database)), Annuals, Serials, Statistical/ Developmental Reports, Government Budget papers, Newspapers and Magazines Etc., for the year 2021

NOTE The Journals, E-Journals, e-databases (Indianjournals.com, Indiastat.com, EPWRF India Time Series, i.scholar, Sage, Notul Technologies (Hindi database), Annuals, Serials, Statistical/ Developmental Reports, Government Budget papers, Etc. has to be renewed for the year 2021 for main campus and P.G. Centre Libraries (Head of Account 1107).

During last year, Rs 20 lakh was made provision and keeping in view of NAAC, AICTE and NIRF, it is essential to subscribe/ renew the Print Journals & e.Journals and e-databases particularly Indianjournals.com, i.scholar, Sage, Indiastat.com & its HK Districts, EPWRF India Time Series, Notul Technologies and Annuals Statistical/ Developmental Reports & Government Budget papers and Newspapers and Magazines for the year 2021. (List appended for approval) (Annexure II).

Hence, it is placed before the Library Advisory Committee for the accord of permission for the sanction of Rs.20.00 Lakhs for the above expenditure under the non-plan expenditure head of account No. 1107.

RESOLUTION: After due deliberation after going through the list of journals, it is resolved to prepare subject-wise subscription of print journals and online journals under Consortia and pass it to the departments of main campus and PG Centres and also provide links in the website.

As per Financial estimates of Gulbarga University Budget (2020-21), only Rs 10.00 lakh is earmarked, in which esteemed members felt insufficient and would be enhanced to Rs 20.00 lakh in the next Annual Budget. Due to shortage of time and University Budget, APPROVED Rs.10.00 Lakhs in head of account No. 1107 for renewal/ subscription of journals, ebooks, databases and Newspapers and magazines.

Subject -5 Norms for Loss of Books and Smart Membership ID Cards

NOTE

As per existing norms, for loss of a Book, five times the cost of the book is collected and owing to recent Audit and in the interest of users, it is proposed to collect three times for loss of books and in case if the cost of the book lost is less than Rs. 100, minimum of Rs. 500 to be collected. Further, as routine activity, Membership ID Cards will be printed from the firms out of membership fee collected from users.

Hence, it is placed for accord permission to collect three times cost of the book lost and Rs. 500 in case the book lost is less than Rs. 100 and undertake Printing of Smart Cards as per norms.

RESOLUTION: APPROVED - to collect three times cost of the book lost and Rs. 500 in case cost of the book lost is less than Rs. 100 and approved to undertake Printing of Smart Cards following the norms as a routine activity.

Subject -6 Renewal of Annual Maintenance Contract for a) KOHA b) IR Server (Inflibnet) and REMOTE ACCESS (Knimbus) c) R. O Water and d) UPS for 2021

NOTE

Every year there is an Annual Maintenance Contract for smooth functioning, Library in-house activities and IT based services is entered for

- a) KOHA (Library Cloud automation software)
- b) Institutional Repository Server (Inflibnet)
- b) REMOTE ACCESS (Knimbus)
- c) R.O Water Unit
- c) UPS

During 2019-20, Rs 5 Lakh under head of account No. 1124 was sanctioned for renewal of AMC, which is essential every year for smooth maintenance of IT based services. It is submitted for accord to make provision for Rs 5 Lakh under head of account No. 1124 for 2021.

RESOLUTION: APPROVED Rs 5 Lakh under head of account No. 1124 for renewal of AMC for KOHA, I.R (Inflibnet), Remote Access (Knimbus), R.O Water Unit and UPS Maintenance for 2020-21.

Subject -7 Anti-plagiarism Policy as per UGC Gazette Notification dated 23.7.2018 - Renewal and Workshop on DrillBit anti-plagiarism
[Cost of Rs. Rs. 2,97,360=00 per year]

NOTE:

Now the DrillBit anti-plagiarism software through KEONICS is available in 17 regional languages and renewal is being processed and there is a need for Workshop on DrillBit anti-plagiarism software to provide login and password to each faculty of the University. Further, the similarity index of Plagiarism is allowed 30%

as on date and there is a need to comply UGC norms to allow 10% of Similarity index.

Submitted for approval.

RESOLUTION: APPROVED to purchase DrillBit anti-plagiarism software is through KEONICS, Govt. of Karnataka under Head of Account 1107 and organize training to the faculty and research guides of affiliated colleges and provide username and password to the departments. It is also resolved to adhere 10% of similarity index instead of 30% to comply UGC Gazette Notification dated 23.7.2018 and develop Plagiarism policy channelizing through Registrar Evaluation Office.

Subject -8 Procurement of Wall mounted/ Ceiling Fans (25 Nos), repair of Godrej Chairs/Tables and furnishing Librarians' Chamber and Reading Hall with Carpet and signage Boards

[Approximate Cost - Rs 98,000]

NOTE: For the conducive environment of the users, permit us to procure Wall mounted/ Ceiling Fans (25 Nos), repair of Godrej Chairs/Tables and furnishing Librarians' Chamber and Reading Hall with Carpet and signage Boards keeping in view of users and forthcoming NAAC. It was approved in the last LAC, but due to pandemic, work was not taken up.

Hence, an amount of Rs. 98,000 be sanctioned for Procurement of Wall mounted/ Ceiling Fans (25 Nos), repair of Godrej Chairs/Tables and furnishing Librarians' Chamber and Reading Hall with Carpet and signage Boards.

RESOLUTION: Approved Rs 98,000=00 to procure Wall mounted/ Ceiling Fans (25 Nos), repair of Godrej Chairs/Tables and furnishing Librarians' Chamber and Reading Hall with Carpet and signage Boards in the need based areas for the convenience of users out of Head of Account 1024 and available funds.

Subject -9 Upgradation of VLRC&DL - Purchase of

a) 100 Computer Systems for VLRC&DL with UPS

b) Videoconferencing Unit

[Approximate Cost - Rs 78 lakh]

NOTE: As the Computer Systems available in the VLRC&DL (2008) are old by a decade and needs updated. It was approved to purchase 80 computer systems out of RUSA grant after the approval of the Syndicate and Purchase Committee, but still no action has been taken. Similarly, it was approved to procure Video Conferencing unit out of RUSA grant after the approval of the Syndicate and Purchase Committee, but still no action has been taken.

The proposal is already submitted to Kalyana Karnataka Human Resource, Agriculture and Cultural Society by our Vice Chancellor for upgradation of Digital Library and atleast 50 computer systems & Video conferencing kit as approved be purchased for the VLRC&DL and make provision for budget head of account.

Hence, in the interest of users, atleast 50 computer systems with UPS & Video conferencing kit (Approximate Cost - Rs 40 lakh) be approved for the VLRC&DL and make provision for budget head of account for the paucity of funds availability under RUSA.

RESOLUTION: It is resolved to look into the feasibility of the Sanctioned project submitted to Kalyana Karnataka Human Resource, Agriculture and Cultural Society and follow up action to pursue it. In the next financial year, it is resolved to make provision for purchase of atleast 50 computer systems with UPS, Air Conditioning unit & Video conferencing kit.

Subject -10 Binding of Books

[Approximate Cost - Rs 4,00,000]

NOTE Rare books and useful books along with back volumes of journals needs to be bound and this work was not taken up for a long and request to kindly sanction Rs 4 Lakh for undertaking binding of books and bound volumes (Head of Account 1108). It was approved in the last LAC meeting but due to pandemic, work was not taken up. Submitted to kindly sanction Rs 4 Lakh for undertaking binding.

RESOLUTION: It is recommended to identify rare books and useful books and undertake binding of books. Approved Rs 1 Lakh for undertaking binding of books and bound volumes (Head of Account 1108)

Subject -11 Extending the License Agreement for Outsourcing of Reprographic Services in Library.

NOTE: The reprography services are outsourced and they are charged to Pay Rs. 1200 per month which is deposited in the University Account every month. This license agreement needs to be extended for two more years for Outsourcing of Reprographic Services in Library and due to pandemic, Xerox operator requested for waiving rent.(Letter attached)

RESOLUTION: *It is resolved to collect Rs.120 per month being 10% of Monthly rent charges of Rs 1200=00 due to lockdown caused by Pandemic COVID 19 from the Outsourcing agency from March 2020 to Dec. 2020 and License Agreement for Outsourcing of Reprographic/ Photocopy Services in Library is extended for 2 years.*

Subject - 12 Organizing Conference during May 2021

NOTE: It is submitted to accord permission to organize a national / international conference on Digital Librarianship during May 2021 following the COVID-19 norms.

RESOLUTION: Approved to Organize National Conference during May 2021 and asked to submit a detailed proposal regarding Conference.

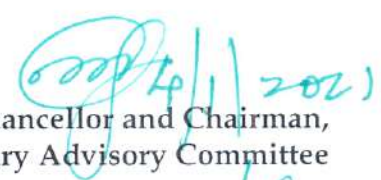
Subject -13 Renovation of Periodical Unit of Library Building – Burnt

NOTE: As aware, Loss of property (Periodical Section of Library) on the Fire Incident took place on the Night of 6.12.2016 and till now, there is no action to renovate Periodical Unit of Library Building, which is creating huge space problem in the library. Hence, it is submitted to arrange for Renovation of Periodical Unit of Library Building at the earliest.

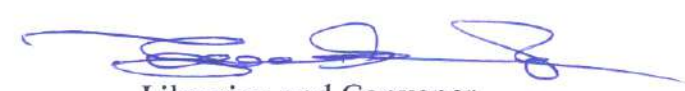
RESOLUTION: *All the members have felt the need for renovation of Periodical Unit of Library Building at the earliest for the benefit of users. It is resolved that the Librarian to submit projects to seek financial assistance from the government agencies like KKRDB or Donors in this regard.*

Subject -14 Any other subjects with the permission of the Chair.

It is resolved to make the Meeting Notice in Kannada Language and also Proceedings (wherever possible) to comply the Government directions in the next Library Advisory Committee Meeting. Further, it is suggested to look into provisions of Constitution of Library Advisory Committee Members especially for inclusion of Registrar (Evaluation). It is further suggested to hold one more LAC meeting before March 2021. The Meeting concluded with a vote of thanks proposed by the Librarian to the Chairman and all the Members for attending the meeting and extending valuable support and suggestions for the development of the Library and its services


Vice Chancellor and Chairman,
Library Advisory Committee


Registrar
Gulbarga University, Kalaburagi


Librarian and Convener
Library Advisory

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ವಿಶ್ವವಿದ್ಯಾಲಯ

ಕಲಬುರಗಿ

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ಕ್ರಮಾಂಕ

ವಿಷಯ:

MINUTES OF THE SYNDICATE
PASSED AT ITS MEETING HELD ON

ವಿಷಯ ಕ್ರಮಾಂಕ (22)

DATE:..... 05-01-2021
ITEM No:..... 22


Sub:-Approval of Proceeding of the Library Advisory Committee
(Syndicate Sub-committee) meeting held on 2nd January 2021.

NOTE:-

The Proceedings of the Library Advisory Committee (Syndicate Sub-Committee)
held on 2nd January 2021 is placed before the Syndicate for kind perusal and approval.

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ಸ್ಪಷ್ಟತೆಯ ಕೊರತೆಯಿಂದ ಮುಂದೂಡಲಾಯಿತು.


REGISTRAR
GULBARGA UNIVERSITY
GULBARGA